

Bingle Camp Staff Policy

We are excited about the excellent staff that God has led our way for the upcoming camp season. As a member of the Bingle Camp Staff, you will be playing a key role in ministering to both children and families during the time you are at Bingle Camp. Due to the many different personalities, lifestyles and expectations various staff members bring to camp, we have found it helpful to establish policy guidelines that serve upon “common ground” for Camp life. It is important that each staff member understands and agrees to abide by these guidelines before coming to camp. Please read through these carefully; violation of policy guidelines may be grounds for termination.

All staff members are representatives of Bingle Camp at all times both on and off Camp property. Employees, Volunteers and visitors are expected to conduct themselves in such a manner as to project a positive image of Bingle Camp to the public. Bingle Camp exists in a small community. Staff members come and go, but an incident exists in the mind of the public for years. Therefore, it is imperative that our staff does its utmost to preserve and uphold the Christian character and a positive reputation and image of the camp, both as a group and as individuals. This includes, but is not limited to, modesty in dress and swimwear, piercings will be limited to the ears only, use of appropriate language and abstinence from gambling, sex and the use of all alcohol and illegal drugs. Use of tobacco products is forbidden in the presence of campers and is not allowed in any of the buildings. Should tobacco use be an issue for you, you will need to discuss with the Camp Manager places that this would be appropriate.

Romans 13: 13-14 Let us behave properly as in the day, not in sexual promiscuity and sensuality, not in strife and jealousy. But put on the Lord Jesus Christ, and make no provision for the flesh in regard to its lusts. ASB

Due to the high emotional and physical demands placed on staff members, it is recommended that all staff members refrain from dating relationships while at Bingle Camp. If staff members choose to date, it should be remembered that campers are very impressionable. Therefore, all relationships must be of the highest moral quality. Public displays of affection are not permitted between non-married staff at Bingle Camp, in the presence of campers. Relationships must also not interfere with either individual's job responsibilities. Staff members have no dating privileges with campers or pathfinders. Issues of sexual harassment must be reported immediately to the Camp Manager.

The housing at Bingle Camp is adequate, but not a resort. You will be living in very close quarters with other staff members. You will be responsible to keep your personal area clean and in order. We also expect staff to respect each other's space.

Meals are provided for staff while campers are in camp. Staff is expected to eat with campers. Staff are welcome to consume leftovers during the weekend. The cook will mark food available for staff. Staff are expected to clean up after themselves. Dishes from the Knox Retreat Center need to stay in that facility, as well as the Lodge's dishes in the Lodge. Personal food items may be stored in the Retreat Center refrigerator. Personal items not for general consumption should be clearly marked!

The vehicles are primarily used for transportation of camp goods and campers. Camp vehicles may be used on days off for staff activities, but not for personal use. In accordance with our insurance, drivers must have a valid driver's license and be over 25 years of age. Staff will drive Bingle Camp vehicles responsibly, observing all speed limits and laws of the road. All passengers are required to wear seat belts. Camp vehicles may never be used to visit bars, to purchase or transport alcohol, or be driven while under influence of alcohol or drugs. Violation of the aforementioned behaviors is grounds for immediate termination.

All staff may use the camp's sailboats, canoes and paddleboat if it does not interfere with program use. All persons using any of these crafts will always wear PFDs and take whistles to use to signal for help. Staff will engage in only legal fishing, which means purchasing a fishing license. Harding Lake is closed to “pike” fishing including catch and release. In Alaska, violation of this law is a misdemeanor. Persons caught fishing illegally can have their gear, including watercraft confiscated as well as face a serious fine.

The camp owns a TV/VCR combination unit. Staff are permitted to use it on weekends until midnight. Please use good judgment, and remember that you are in a Christian setting, when choosing movies to view at camp. Abuse of the VCR will result in loss of privilege for the group. The camp vehicles are not to be used solely to return videos.

Music creates and adds to atmosphere. We are responsible for creating a Christian environment; therefore music played at Camp should further enhance the program. Campers are not allowed to bring CD players, gameboys and other electronic devices. Therefore, any music played in the presence of campers will be from the Christian community. We encourage you to bring your Christian CD's to share. If staff chooses other styles of music, it should be enjoyed in the privacy of your personal space during your free time, quietly or with a head set.

When Guest Groups are present, the guest group has preference over music played on the Camp Grounds since the area is theirs while they are renting the facility.

Bingle Camp realizes the importance of maintaining relationships at home; we encourage you to develop a support system that can encourage you while you are ministering this summer. The Camp currently only has one line for phone, fax and Internet service. The primary use of the phone is for camp business. Camps' phone has a long-distance block that requires a code; Staff are expected to use phone cards for long-distance calls. See the Camp Manager for emergency calls or camp business calls.

Internet usage may be available during free times or days off. Extended use of the Internet is not permitted, and limited to collecting email. Try to be sensitive, you will all have calls to make, email to retrieve, use common courtesy. Downloading sexually orientated material is unacceptable and grounds for termination.

Each staff member is covered by accident insurance, subject to policy limitations. Injuries should be reported to the camp nurse and Camp Manager immediately, since those that are reported after the summer camp season are not covered under our insurance. If injury is work related, notify the office and request a worker's compensation form. Injured individuals are required to complete and return the form to the office. Bingle Camp Ministries Insurance covers staff accidents, not illnesses.

In Conclusion

Much of living together peacefully simply involves being courteous and concerned for the well being of each other.

John 13: 34-35 "A new commandment I give you: Love on another. As I have loved you, so you must love one another. By this all men will know that you are my disciples, if you love on another."

Please consider what might attribute to possible irritations; be aware of your body's needs. Consider that due to the nature of your responsibilities you will sometimes get tired and irritated. Only you can make the adjustments required for you. Let's all work together to bring conflicts about in a peaceful resolution.

By signing this agreement, I have accepted the policies set forth and are aware that violation of policy may result in termination of employment with Bingle Camp Ministries. Furthermore, termination will result in my being responsible for fees incurred because of travel plans.

Bingle Camp Staff

Lisa Eldridge, Administrative Manager

Date

Sally Levengood, B.O.D. President