

## BYLAWS OF IATRA

### ARTICLE I Name and Address:

Section a. The name of the organization is the Interior Alaska Trail Riders Association. Until further notice or amendment, the address is:

P.O. Box 72972  
Fairbanks, Alaska 99707

### ARTICLE II Purpose:

The purposes for which this organization is formed are:

- a. to work for the promotion and continuation of the large animal surgery and diagnostic facility at the University of Alaska, Fairbanks.
- b. to provide support for continuing veterinary education, particularly as such education, seminars, etc pertains to equines.
- c. to sponsor equine education programs to encourage and further community interest, and participation, in horses and trail riding.
- d. to identify, promote, and maintain access to, and use of, trails.
- e. to promote a common interest in horses and back country riding.
- f. to NOT engage in any activities forbidden to a 501(c)(3) organization.

### ARTICLE III Terms of Membership:

Section a. Membership shall be open to all interested persons in the Interior of Alaska, who are above sixteen (16) years of age. Both single and family memberships are available, and family membership shall be limited to the immediate family group, i.e. the nuclear family. Honorary membership is granted at the discretion of the Board, and shall include full membership privileges.

Section b. A member in good standing shall be eligible to participate in all club events and activities.

Section c. IATRA shall be a non partisan, apolitical, non-sectarian, and non-profit organization. No individual (or family) shall be denied membership for reasons of sex, race, national origin, or religious belief. Membership can be denied or terminated only for failure to comply with provisions stated in these bylaws or for gross civil or criminal misconduct.

Section d. Membership dues should be paid to the IATRA treasurer in October of each year to ensure good standing, and full membership privileges. Currently these dues are \$10.00 per individual, or \$15.00 per family;.

Section e. A quorum is defined as twenty-five per cent (25%) of the members in good standing.

A quorum is required for:

1. election of officers
2. changing of bylaws
3. major re-organization
4. major financial decisions.

Other business and issues discussed at regularly scheduled meetings requires a two-thirds (2/3) majority of members present to be binding on the general membership.

#### ARTICLE IV Organization:

Section a. Principal Officers:

President  
Vice-president  
Secretary  
Treasurer

Section b. Other officers, assistant officers, special chairmen, agents etc. may be elected by the general membership. The officers shall have the prerogative to appoint special committees if a need arises. An individual may hold more than one office or position, but not that of president and secretary simultaneously.

Section c. Nomination of officers shall occur at the September meeting, and the election of officers shall occur at the October meeting IF a quorum is present. A nominee

must receive a simple majority to be elected. A show of hands or voice vote shall suffice, unless a motion is made for secret ballot. If a quorum is not present at the October meeting, the election of officers shall be held at the next regularly scheduled monthly meeting at which a quorum is present. However, the Board of Directors may, at their discretion, notify the general membership and convene a special meeting to elect officers. In the interim, the current officers remain in their respective positions. In the event of a tie, re-voting shall occur for the particular office(s) involved.

Section d. The term of office shall be for one year, from November 1 to October 31, unless specified otherwise. Those elected to special projects or specified events may be limited to a shorter, specified term.

Section e. Eligibility for office is open to all members in good standing.

Section f. Decisions of the officers or Board of Directors shall be binding on the general membership unless a formal objection is motioned, and sustained, by a quorum of the members within sixty (60) days of the disputed decision.

Section g. The officers shall have the prerogative to appoint special committee(s) if the need arises.

Section h. IATRA shall be under the control and direction of the Board of Directors, consisting of the current officers, plus a director at large from the general membership. Election of, and term of office of, the director at large shall be under the same terms as that of any IATRA officer.

#### ARTICLE V Meetings:

Section a. Regularly scheduled meetings will be held during the winter season from September through May, on the third (3) Friday of the month. These meetings will be held in an IATRA member's home, or at another designated location or time. Every effort will be made to contact an IATRA member, by newsletter or telephone, of these meetings.

Section b. Special events or meetings MAY be held during the summer months, as the need arises, and every effort will be used to contact the general membership.

## ARTICLE VI Financial Operations:

Section a. Compensation for expenses of officers, agents, members, or events sponsored by IATRA must be approved by the Board of Directors. All activities generating funds in excess of \$100.00 shall have a brief report filed with the Treasurer. Also all expenditures exceeding \$100.00 shall be justified with the Treasurer. (At the discretion of the Board of Directors, these reports may be written or oral.)

Section b. The monies of this corporation are to be deposited in the name of the organization (IATRA), in bank(s), savings associations, or other similarly constituted institutions, as designated by the Board of Directors. Funds shall be drawn only by check or bank draft signed by the treasurer and/or other officer(s), and must have two signatures to be negotiated.

Section c. IATRA shall raise and/or disburse funds only by methods consistent with the activities permitted an IRS 501 (c) (3) organization. Should IATRA be dissolved, any remaining funds will be disbursed according to the purposes IATRA furthers, and in accord with 501 (c) (3) regulations.

## ARTICLE VII Amendments:

Amendments to these bylaws may be proposed by any IATRA member in good standing, and at any regularly scheduled meeting during the year. The amendment must be offered as a motion, seconded, and adopted by a two-thirds (2/3) majority of the current membership to be valid.

## ARTICLE VIII Procedures:

All meetings shall be conducted according to Roberts Rules of Order, i.e. parliamentary procedure.

APPENDIX 1. Duties of club officers pursuant to ARTICLE IV;

- a. The President shall preside over all organizational meetings--official, ceremonial, or public functions. In addition, the President is authorized to disperse IATRA funds, (i.e. sign checks etc). All checks must have the signature of two IATRA officers, and usually these signatures will be those of the President and Treasurer.
- b. The Vice-president will represent the organization whenever the President is unavailable, and shall perform any special duties as assigned, including but not limited to, public relations.
- c. The Secretary shall record minutes of meetings, shall be responsible for all IATRA records such as correspondence, etc, shall draft and mail the monthly newsletter and any other notifications to members, and shall coordinate public relations measures with the Vice-president of IATRA events.
- d. The Treasurer is the primary officer responsible for collecting dues, dispersing organization funds (by signing checks, etc)., and will maintain the organization's financial records.

APPENDIX 2 Expulsion/Disciplinary actions:

Section a. Expulsion or disciplinary motion against an IATRA member is the prerogative of the general membership, or that of a special committee expressly appointed for that purpose.

Section b. Offenses punishable by expulsion include:

1. Criminal misconduct
2. Civil misconduct, if of a serious nature
3. Flagrant misuse of, or cruelty to, horses
4. Disorderly conduct

Section c. Two-thirds (2/3) of the majority of IATRA members must vote to effect the expulsion or disciplinary action of another IATRA member.

Section d. Any appeal to reverse disciplinary action or expulsion must be submitted to any IATRA officer within fifteen (15) days, and will be reviewed by the Board of Directors within thirty (30) days.

APPENDIX 3 Additional financial data pursuant to ARTICLE VI

Section a. IATRA dues are currently set at \$10.00 per individual, \$15.00 per family, for a year beginning November 1. To retain full membership privileges, dues should be paid to the Treasurer in the thirty (30) day period preceeding November 1. Dues may be paid at any time in the year by new or returning members. However, the membership year ends October 31. Those whose dues are not current on November 1 shall forfeit membership rights such as voting and receiving newsletters until his/her dues are current.

Section b. The membership may assess itself special fees, if it is deemed necessary, to meet unusual or emergency expenses. Such an assessment is entirely voluntary.

Section c. IATRA dues may be increased if necessary to meet IATRA operating expenses. However, a two-thirds (2/3) majority of a quorum must vote to accept an increase (or decrease) for the change to be effective.

Section d. Any financial venture or transaction engaged in by IATRA shall be consistent with those permitted an IRS 501 (c) (3) organization.